



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Food Pantry Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the: **CITY OF STOUGHTON FOOD PANTRY**
Date /Time: **Thursday, January 21, 2021 at 1:00 p.m.**

Item Location: **The meeting of the Food Pantry will be conducted virtually due to COVID-19. You can join the meeting from your computer tablet or smartphone.**

<https://global.gotomeeting.com/join/379512885>

You can also dial in using your phone.

United States (Toll Free): **1 877 568 4106**

United States: **+1 (571) 317-3129**

Access Code: 379-512-885

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<https://global.gotomeeting.com/install/379512885>

1. Call to order
2. Attendance
3. Approval of minutes from May 12, 2020
4. Stoughton Food Pantry financials – discuss strategies to utilize Pantry savings including long term vs. short term goals and ensure we are all on the same page.
5. Cleaning schedule and pest log- what items need to be documented and who should complete.
6. Confidentiality annual training- who, what format and when
7. Other business
8. Adjourn

Members: Mike Heger (Chair), Judy Olson, Sandy Fleming, Linda Lane, Val Macho
Staff: Candee Christen, Deputy Clerk

Note-An expanded meeting may constitute a quorum of the Council.

Sent to: (via e-mail)

Food Pantry Committee

Cc: (via e-mail)

Mayor Swadley

Department Heads

Council Members

City Attorney Matthew Dregne

Stoughton Newspapers

Sara Monette

Any person wishing to attend the meeting, whom because of a disability, requires special accommodation, should contact the City Clerk's Office at (608) 873-6692 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. In addition, any person wishing to speak or have their comments heard but does not have access to the internet should also contact the City Clerk's Office at the number above at least 24 hours before the scheduled meeting so appropriate arrangements can be made.