

Landmarks Commission and Planning Commission Sub-Committee Special Meeting Minutes
Monday October 23, 2017 – 6:00 pm
City Hall, Overland Room, Lower Level, 381 E. Main Street, Stoughton, WI.

Committee Members Present: Peggy Veregin; Greg Pigarelli; Todd Hubing; Tim Swadley; Scott Truehl and Todd Barman

Absent: None

Staff: N/A

Guests: Greg Jensen; Atty. Matt Dregne @7:20

1. **Call to order.** Veregin called the meeting to order at 6:00 pm.
2. **Discuss request by the Common Council to develop an ordinance for consideration by the council that would amend existing City ordinances such that no building in a historic district listed on the National Register of Historic Places may be demolished without review and recommendation by Landmarks Commission and a decision by the Common Council based on appropriate and lawful standards.**

Talking points for changes to the historic district:

1. Insert language about demolition standards
2. Definitions are lacking and vague
3. Art. 7 Sec. 10-311 minimum maintenance standards need to be better defined and enforced. Neglect can not be a demolition strategy. Public Works needs to rewrite the Minimum Maintenance Ordinance, Landmarks will reference this ordinance.

Summary of discussion to date:

1. Landmarks Commission will have supervisory authority of all buildings in the historic district.
 2. Planning Commission will have authority of all other project review (Landmarks will be advisory).
 3. Language to be determined for demolition of a local landmark
 4. Plan Commission needs a more detailed set of design standards.
 5. Procedural review categories (definition clarity):
 - a. Maintenance
 - b. Renovation
 - c. Structural projects
 - d. Demolition
 6. Language needed for procedural demolition:
 - a. Compliance/grandfather clause
- b. City must define, adopt and enforce maintenance standards

- 3. Adjournment.** Motion by **Peggy Veregin** to adjourn at 9:20 pm, 2nd by **Todd Hubing**.
Motion carried 6 - 0.

Respectfully Submitted,

Gregory J. Pigarelli