

City of Stoughton Housing Authority Minutes

April 17, 2013 3:00pm

Greenspire Apartments, 924 Jackson Street, Stoughton, WI

Present: Michael Engelberger; Sr Center Director Cindy Mc Glynn; Mayor Donna Olson; Dan Matson; Bev Thompson, Broihahn Management & Consulting; Wendy Skoien, Building Manager

The meeting was called to order at 3:00 p.m. by Engelberger.

Minutes:

Motion by Mc Glynn, seconded by Matson, to approve the minutes of October 31, 2012 and January 23, 2013 with the addition of Alderman Kneebone attending as a guest at the January meeting. Carried unanimously.

Monthly Reports:

The monthly reports were presented by Thompson and placed on file.

Resident Survey:

The resident survey has been completed with 70% of the residents returning the survey. The survey will be attached to these minutes for future reference. The following items were rated: condition of apartment; management service; cleanliness of building/property; responsiveness of maintenance and apartment quality. On a scale of 0 as poor and 5 as excellent all areas received an average rating of 4.

Status of Elevators/lifts:

Elevators in Greenspire I/II are for the time being, functioning properly. During the annual elevator inspections, Greenspire III's original stair lift was found to be noncompliant with new regulations. As a result, no permit was issued. The choices were to replace it under a "grandfather" clause or remove it. After securing some bids and checking with Rural Development, we were informed that because there is an "accessible route" from the first floor to the second floor and because a stair lift would not accommodate the needs of a person confined to a wheelchair, reserve account funds would not be approved.

Motion by Matson, second by Mc Glynn, to approve removal of the stair lift in building 1046, Greenspire III. Motion carried unanimously.

The City of Stoughton Tree Commission is working to complete a plan to address the emerald ash bore and will share that information when it has been completed. Greenspire will follow the city's recommendations.

Mayor Olson will inquire with the Street Department about trimming all the trees in the complex.

Shirley Nygaard has officially resigned from the Housing Authority.

Moved by McGlynn, seconded by Matson, to adjourn. Carried unanimously.

The next meeting will take place on July 24, 3:00pm at the Greenspire Apartments.

Respectfully Submitted,
Mayor Donna Olson