

City of Stoughton Housing Authority Minutes

June 6, 2012 6:00p.m.

Greenspire Apartments, 924 Jackson Street, Stoughton, WI

Present: Michael Engelberger; Robert McGeever; David Kalland; Shirley Nygaard
Finance Director Laurie Sullivan; Mayor Donna Olson; Bev Thompson, Broihahn
Management & Consulting; Wendy Skoien, Building Manager

The meeting was called to order at 6:06 p.m. by Mayor Olson.

The following offices were filled by unanimous vote:

Chair: Michael Engleberger

Vice Chair: Shirley Nygaard

Secretary/Treasurer: Laurie Sullivan

Motion by McGeever, seconded by Kalland, to approve the minutes of January 25, 2012. Carried unanimously.

The monthly reports were previously reviewed. It was reported that the development is now 100% occupied. There is a waiting list with about 8-10 people. Resident retention is increasing. The average age of residents in Greenspire 1 & 2 is 77 yrs old with an annual income of \$12,667. The average age of residents in Greenspire 3 is 76 yrs old with an annual income of \$17,000.

A brief review of the Housing Authority took place.

As reported last time, Bev Thompson, representing Broihahn Management, will be retiring at the end of 2012. Thompson provided Finance Director Sullivan with a list of potential management companies to send RFPs. Sullivan will inquire with other municipalities to obtain additional applicants.

Finance Director Sullivan will develop an RFP for approval at the July 18 meeting. Members will also review and approve the mailing list and ad for the local Newspaper.

RFP's will be reviewed at the August meeting.

Moved by McGeever, seconded by Kalland, to adjourn at 6:50p.m. Carried unanimously.

The next meeting will take place on July 18, 3:00pm at the Greenspire Apartments.

Respectfully Submitted,

Donna Olson, Mayor