

# **Joint Meeting of the Planning Commission and Business Park North Committee Minutes**

**Monday, January 12, 2015– 6:00 p.m.**

**Council Chambers, Second Floor, Public Safety Building, 321 S. Fourth Street, Stoughton WI.**

**Planning Commission Members Present:** Mayor, Donna Olson, Chair; Ron Christianson, Vice-Chair; Scott Truehl; Todd Krcma; Greg Jenson and Matt Hanna

**Business Park North Members Present:** David Wendt; Paul Lawrence; Greg Jenson; Laurie Sullivan and Rodney Scheel

**Absent and Excused:** Eric Hohol; Laurie Furseth; Erica Dial

**Staff Present:** Planning Director, Rodney Scheel

**Press:** Mark Ignatowski

**Guests:** Nicole Hines; Jordan Tilleson; Robert Viets; Michael Engelberger; Rosalie Bjelde

1. **Call to Order.** Mayor Olson called the meeting to order at 6:00 pm.
2. **Consider approval of the December 15, 2014 joint meeting minutes of the Planning Commission and Business Park North Committee.**  
Motion by **Lawrence** to approve the minutes of December 15, 2014 as presented, 2<sup>nd</sup> by **Truehl**.  
Motion carried 9 - 0.
3. **Meeting Summary.** Scheel gave an overview of the meeting agenda. Greg Jenson joined the meeting at 6:02 pm.
4. **R-4-15 Request by Rob Boettcher, Midwest Construction Materials for conditional use permit (CUP) and site plan approval for an Outdoor Storage accessory use expansion at 220 Business Park Circle.**  
Scheel explained the request.

Mayor Olson opened the public hearing.

No one registered to speak at the public hearing.

Mayor Olson closed the public hearing.

Scheel stated that the outdoor storage must be screened as outlined in the staff review letter. Scheel also noted no paving is proposed only gravel. Parking areas must be paved and gravel areas are only for storage of materials.

Motion by **Lawrence** to recommend the Common Council approve the resolution for the conditional use permit to allow the Outdoor Storage accessory use expansion at 220 Business Park Circle, 2<sup>nd</sup> by **Hanna**. Motion carried 10 - 0.

Scheel stated the site approval is just for the improvements and does not have to go to Council.

Motion by **Lawrence** to approve the site plan at 220 Business Park Circle as presented, 2<sup>nd</sup> by **Hanna**. Motion carried 10 - 0.

**5. R-6-15 Request by Nicole Hines and Jordan Tilleson for conditional use permit (CUP) approval for a Commercial Animal Boarding (Dog Daycare) use at 300 Business Park Circle.**

Scheel explained the request and noted this is only for the use with a site plan anticipated for future review. The applicants are making an offer to the City for the land.

Mayor Olson opened the public hearing.

Nicole Hines and Jordan Tilleson registered in support and will answer questions if necessary.

Mayor Olson closed the public hearing.

Motion by **Hanna** to recommend the Common Council approve the resolution for the conditional use permit to allow the Commercial Animal Boarding use at 300 Business Park Circle, 2<sup>nd</sup> by **Truehl**.

Jenson questioned how many trees would be removed for the dogs to run. Nicole Hines stated they will have to remove a few to accommodate a dog run area. Mayor Olson stated there is a 75-foot corridor at the rear of the property where no trees can be removed. Jenson questioned how many dogs are planned for the daycare. Jordan Tilleson stated 35 – 40 dogs. Krcma questioned whether there would be overnight stays. Nicole Hines stated there is no plan for overnight stays.

Motion carried 9 – 0 (Lawrence abstained).

**6. Future agenda items.** As necessary.

**7. Adjournment.** Motion by **Lawrence** to adjourn at 6:10 pm, 2<sup>nd</sup> by **Christianson**. Motion carried 10 – 0.