

Landmarks Commission Meeting Minutes
Thursday July 14, 2022 – 6:30 pm
Hybrid

Members Present: Todd Hubing, Chair; Lisa Reeves, Secretary; Peggy Veregin; Greg Pigarelli, Vice-Chair; and Alan Hedstrom

Staff: Michael Stacey, Zoning Administrator

Absent: Kristi Panthofer and Kimberly Cook

Guests: Erica Ruggiero

1. **Call to order.** Hubing called the meeting to order at 6:30 pm.
2. **Consider approval of the Landmarks Commission meeting minutes of June 9 and July 6, 2022.**

Motion by **Veregin** to approve the minutes as presented, 2nd by **Hedstrom**. Motion carried unanimously.

3. **Consider approval of the mini-grant project at 327 E. Washington Street.**

Hubing introduced the request. The Commission discussed the mini-grant project.

Motion by **Veregin** to approve the mini-grant project as presented, 2nd by **Hedstrom**. Motion carried unanimously.

4. **COA request – 620 S. Prairie Street for Roof Repair.**

Hubing introduced the request. The Commission discussed the roof repair project.

Veregin stated this project would qualify for the 25% State tax credit. Stacey to inform the applicant.

Veregin stated any fascia board replacement will need to match the existing fascia material and profile.

Motion by **Veregin** to approve the COA with the condition discussed, 2nd by **Hedstrom**. Motion carried unanimously.

5. **Main Street Historic District Design Guidelines.**

Erica Ruggiero explained the latest draft provided earlier in the day. Erica suggested amending the National Registered District to add the previously non-contributing buildings as shown on the updated Local District Map.

The Commission discussed condensing the guidelines including the portions related to the history of the district.

Some errors within the document came from the Landmarks website which has wrong information and needs to be amended.

The Commission discussed and answered questions that Erica had about comments from the last meeting.

The Commission discussed what to include related to signage.

The significance of the guidelines was discussed and timing to submit the draft to the State Historical Preservation Office.

Once the next round of edits are completed, Erica plans to provide a link for access to a word document that will track changes for everyone to use.

6. Downtown Local District.

Erica questioned what the period of significance should be which will help determine the boundaries of the district. The Commission decided the period of significance would go through 1946.

The Commission decided that the guidelines will be created for the proposed new Local District and not just the National Registered portion. Erica will make edits based on this decision.

7. 1892 High School. Nothing discussed.

8. Community Engagement. Nothing discussed.

9. Commemorative Signage for the Riverfront Redevelopment.

Veregin started the next meeting is next week. Hubing to attend in Veregin's absence.

10. Commission Reports/Calendar.

Veregin stated there is a new round of CLG grants coming up that could potentially be used for a resurvey of the historic districts.

Hubing stated the Commission has a pretty full plate and will likely not have time to apply for the grant.

11. Future agenda items. None discussed.

12. Adjournment.

Motion by Hedstrom to adjourn the meeting at 9:00 pm, 2nd by Pigarelli. Motion carried unanimously.

Respectfully Submitted,

Michael P. Stacey