|  |  |
| --- | --- |
|  |  |
|  |  |

Meeting of: **MEETING** **OF COMMON COUNCIL OF THE CITY OF STOUGHTON**

Date//Time: Tuesday, May 25, 2021 @ 7:00 p.m. The GoToMeeting line will be open at 6:50 p.m. so everyone can get connected. No business will be conducted until 7:00 p.m.

Location: The meeting of the Common Council will be conducted virtually due to COVID-19. You can join the meeting from your computer tablet or smartphone: <https://global.gotomeeting.com/join/450197037>. You can also dial in using your phone: [+1 (571) 317-3129](tel:+15713173129,,450197037) . Access Code: 450-197-037.

The meeting can also be livestreamed on <https://wsto.tv/live> and Spectrum Channel 981.

Members: Mayor Tim Swadley, Phil Caravello, Ozzie Doom, Ben Heili, Regina Hirsch, Fred Hundt, Greg Jenson, Jean Ligocki, Tom Majewski, Lisa Reeves, Brett Schumacher, Joyce Tikalsky, and Rachel Venegas

**CALL TO ORDER**

Mayor Swadley called the meeting to order at 7:03 p.m.

Roll Call:

Clerk Licht called the roll and noted there were 12 alders present.

Minutes and Reports: the following minutes were entered into the record.   
Utilities (4/19/21); Plan Commission (4/12/21); Finance (4/27/21); CACP (5/4/21); Public Works (3/18/21); Landmarks (4/8/21)

Public Comment Period:

* Phil Harrison, 1528 W Main St. #2, spoke in opposition of O-13-2021.

Communications and Presentations

* + Stoughton Downtown Merchants Association Planning Committee Presentation
  + Riverfront Development Environmental Presentation by True North Consultants—this was not presented and will be back before the council at a later date.
  + Heili stated that the CACP committee is going to look at how the new composition of the standing committees is going and better define the roles of citizen members.
  + Hirsch stated she will be asking council members to send in their council goals for 2021-2022.
  + Mayor Swadley stated that several businesses around town will be selling brats for bratfest this weekend and next.

Consent Agenda

1. May 11, 2021 Council Minutes
2. **R-68-2021**- Authorizing and directing the proper city official(s) to issue Operator Licenses to various applicants.
3. Stoughton Utilities April Payments Due List Report; Stoughton Utilities March Financial Summary; Stoughton Utilities March Statistical Report
4. Accord and Satisfaction Agreement between the City and Kettle Park West, LLC

Motion by Jenson, second by Heili to approve the consent agenda. Motion carried 12-0.

**OLD BUSINESS**

**NEW BUSINESS**

**O-13-2021**-Amending Zoning Code Sections Related to Outdoor Sales, Mobile Vending and Mobile Vending at Special Events

Caravello read O-13-2021. There was discussion about the Rise and Grind coffee truck and the drive-thru issue. Schumacher suggested if the cart could be moved on the western edge of the parking lot, it could be doable. Ligocki thinks Plan Commission should take another look at it. Motion by Ligocki, second by Venegas to waive the rules to allow commentary from Phil Harrison. Motion carried on a roll call vote 9-3 with Tikalsky, Majewski and Caravello voting no. Ligocki asked if other locations or a different spot in the parking lot have been considering. Harrison said not at this time. Heili stated the parking lot is a wasteland and the city should be looking at parking requirements in this area and in others. Jenson suggested a food cart park could be an option for the future.

**PUBLIC HEARING:** to consider special assessments for the improvement of curb and gutter, retaining walls, sidewalks, driveway aprons, carriage walks, drainage improvements/storm sewer connections, hand railing, sanitary sewer and water main extensions for the 2021 Projects

The public hearing opened at 8:04 p.m. There were no comments from the public. The public hearing closed at 8:04 p.m.

**R-69-2021**- Resolution authorizing improvements and levying special assessments against benefited property in the City of Stoughton for the improvement of curb and gutter, sidewalks, driveway aprons, carriage walks, retaining walls, sanitary sewer, storm sewer and water system improvements for 2021 Projects

Motion by Schumacher, second by Reeves to approve R-69-2021 Resolution authorizing improvements and levying special assessments against benefited property in the City of Stoughton for the improvement of curb and gutter, sidewalks, driveway aprons, carriage walks, retaining walls, sanitary sewer, storm sewer and water system improvements for 2021 Projects. Motion carried 12-0.

**R-70-2021**- Resolution approving the agreement relating to an Urban Service Area Amendment, Tax Incremental District Evaluation and Amendment of Pre-Annexation Agreement between the City of Stoughton and Fifty One West LLC

Motion by Schumacher, second by Doom to approve R-70-2021 Resolution approving the agreement relating to an Urban Service Area Amendment, Tax Incremental District Evaluation and Amendment of Pre-Annexation Agreement between the City of Stoughton and Fifty One West LLC. Motion carried 12-0.

**R-71-2021**- Resolution authorizing the proper City official(s) to enter into an agreement with Ehlers to undertake a financial analysis of the project pro forma for a portion of the 51 West Subdivision

Motion by Schumacher, second by Hirsch to approve R-71-2021 Resolution authorizing the proper City official(s) to enter into an agreement with Ehlers to undertake a financial analysis of the project pro forma for a portion of the 51 West Subdivision. Motion carried 12-0.

**R-72-2021**- A Resolution finding that the expansion of the Stoughton Urban Service Area to include approximately 90 acres of land on the northwest edge of the City is consistent with the City of Stoughton Comprehensive Plan and directing staff to submit a request for expanding the Stoughton Urban Service Area to include said lands.

Motion by Caravello, second by Hundt to approve R-72-2021 A Resolution finding that the expansion of the Stoughton Urban Service Area to include approximately 90 acres of land on the northwest edge of the City is consistent with the City of Stoughton Comprehensive Plan and directing staff to submit a request for expanding the Stoughton Urban Service Area to include said lands. Motion carried 12-0.

**R-73-2021**- Resolution Designating Official(s) Authorized to Declare Official Intent Under Reimbursement Bond Regulations

Motion by Schumacher, second by Doom to approve R-73-2021 Resolution Designating Official(s) Authorized to Declare Official Intent Under Reimbursement Bond Regulations. Motion carried 12-0.

**Acknowledging the receipt of the 2020 City of Stoughton Audit Report and Management Letter**

Baker Tilly presented the audit report. There were no material weaknesses; 1 immaterial uncorrected misstatement.

**R-74-2021-**Authorizing and directing the proper City official(s) to acknowledge receipt of the Stoughton Utilities 2020 Audit Report and Management Letter

Motion by Venegas, second by Hirsch to approve R-74-2021 Authorizing and directing the proper City official(s) to acknowledge receipt of the Stoughton Utilities 2020 Audit Report and Management Letter. Motion carried 12-0.

**O-14-2021-** An ordinance amending the zoning classification of a parcel at the west end of Isham Street in the City of Stoughton, WI.

Caravello read O-14-2021 for a first reading. It will be back before the council on June 8, 2021.

**R-75-2021-**Authorizign and Directing the Proper City Official(s) to approve a Premises Description Amendment for a Sidewalk Café for Mershonian Cidery, LLC d/b/a Mershon’s Cider, located at 124 W Main St.

Motion by Jenson, second by Ligocki to approve R-75-2021 Authorizing and Directing the Proper City Official(s) to approve a Premises Description Amendment for a Sidewalk Café for Mershonian Cidery, LLC d/b/a Mershon’s Cider, located at 124 W Main St.

**ADJOURNMENT:**

Motion by Jenson, second by Caravello to adjourn at 9:22 p.m. Motion carried 12-0.

Respectfully Submitted,

Holly Licht, City Clerk