

City of Stoughton Police and Fire Commission Minutes

Monday, December 1, 2014 – 5:00 p.m.

Conference Room of the Fire Department, 401 East Main St., Stoughton WI 53589

Members Present: Jon Lewis, Karen Benson, David Bursack, Peter Sveum

Absent and Excused: Dan Kittleson

Absent: None

Staff: Police Chief Greg Leck, Fire Chief Marty Lamers

Guests: Amy Jo Gillingham

1. Call to order.

The meeting was called to order at 5:00 p.m. by Sveum.

2. Review of Minutes

The minutes from 8/4; 9/15; 9/16 and 11/17/2014 were reviewed. Motion by Lewis and seconded by Bursack to approve the minutes as written. Motion carried unanimously.

3. Hiring Process for Fire Chief Position

Review of revised Fire Chief Job Description; Fire Chief Hiring Timeline and Ad for the Position. See attached. Motion by Bursack, seconded by Benson to recommend to Personnel to accept job description as corrected and to advertise for the position. Motion Carried unanimously.

PFC will meet 12/22/14 to review applications.

4. Closed Session for the Purpose of Interviewing Candidates for Police Lieutenant Position

Motion by Lewis, seconded by Bursack to move into closed session per State Statute 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carried unanimously.

Motion by Lewis, seconded by Bursack to move back into open session. Motion carried unanimously.

5. Hiring Process for Police Lieutenant Positions

Motion by Benson, seconded by Lewis to give Chief Leck the following three candidates for the Lieutenant eligibility list:

Adams, Allen

Frisch, Patrick

Jenks, Dan

Motion carried unanimously.

6. 2015 Meeting Dates

The following are the meeting dates for 2015:

1/26/2015
4/27/2015
7/27/2015
10/26/2015

7. Adjournment

Motion by Bursack, seconded by Lewis to adjourn at 7:50 p.m. Motion carried unanimously.

The next meeting is Monday, December 22, 2014 at 5:00 p.m. in the Fire Department Conference Room, 401 East Main St., Stoughton, WI.

Respectfully submitted,
Secretary, City of Stoughton PFC
Karen L. Benson