

PERSONNEL COMMITTEE MEETING MINUTES
Tuesday, August 16, 2022 @ 5:30 pm
Ed Malinowski Boardroom

Present: Lisa Reeves (Chair), Fred Hundt (Vice Chair) Brett Schumacher, Greg Jenson, Mayor Swadley (ex-officio member), Director Gillingham

Also Present: Utility Director Weiss, Utility Committee member David Erdman, Citizen Martin Seffens

1. CALL TO ORDER:

Chair Reeves called the meeting to order at 5:30 pm.

2. Approval of the minutes from Monday, July 18, 2022

Motion to approve Schumacher, Jenson second, Approved 3-0

3. Communications/Updates

- Director Gillingham welcomed new Administrative Assistant. Thanked committee for approval on this position as it has been a big help to HR/RM.
- Mayor Swadley stated that he met with Director Gillingham and Director Ehlinger regarding 2023 City budget. There is more work to be done, but it is looking better.

4. Discussion and possible action regarding Utilities Realignment

- Director Gillingham made a presentation on the realignment of the Stoughton Utilities. The presentation included new position titles, position descriptions, income increases, along with the realignment of who employees will report to.
- In depth discussion regarding Director Gillingham and Mayor Swadley's concern regarding city staff increases.

5. Future Agenda Item

Director Gillingham stated there are no updates at this time.

- Leadership Backup Plan
- Accrued Sick Leave for Retiring Employee – Sworn Police and City Staff
- Disciplinary Action & Compensation

6. Motion to adjourn Chair Reeves, second Jenson, Approved 3-0.

Meeting adjourned 6:35pm

Respectfully submitted 8/17/2022 by HR Admin Updike