

City of Stoughton Police and Fire Commission Meeting Minutes

Monday, April 25, 2016

Conference Room, Stoughton Fire Department

Members Present: Jon Lewis, Dan Kittleson and Peter Sveum

Absent and Excused: Dave Bursack and Amy Kahl

Staff: AJ Gillingham, PD Chief Greg Leck and Deputy FD Chief Mark Miller

Guests: None

Call to Order

The meeting was called to order by President Lewis at 5:30pm.

Election of Officers

Kittleson nominate Bursack for 2016-17 PFC President, second by Sveum. Bursack elected unanimously.

Sveum nominated Kittleson for 2016-17 PFC Vice President, second by Lewis. Kittleson elected unanimously.

Lewis nominated Sveum for 2016-17 PFC Secretary, second by Kittleson. Sveum elected unanimously.

Approval of Meeting Minutes

Motion by Lewis, second by Sveum to approve minutes from March 23, 2016, April 4, 2016 and April 5, 2016 PFC meetings as presented, and minutes from January 25, 2016 meeting with agenda item number four being amended from 'subcommittee' to 'working group'. Motion carried unanimously.

Fire Chief Quarterly Report

Deputy Chief Miller presented the FD first quarter 2016 report, as well as the 2015 FD Annual Report. Motion by Lewis, second by Sveum to accept both reports. Motion carried unanimously.

Police Chief Quarterly Report

Chief Leck presented the PD first quarter 2016 report, as well as the 2015 PD Annual Report. Motion by Kittleson, second by Lewis to accept both reports. Motion carried unanimously.

Certification of Candidates for police officers

Motion by Sveum, second by Lewis to move to closed session per State Statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carried unanimously.

Motion by Lewis, second by Kittleson to move to open session. Motion carried unanimously.

Motion by Sveum, second by Lewis to certify the following candidates for Chief Leck to consider for the position of police officer (in alphabetical order): Brian Faulhaber, Nathan Olson, Lucas Scheupbach and Kade Wilkinson. Motion carried unanimously.

Discussion of Roles in Personnel Interviews

Motion by Sveum, second by Kittleson to discuss proposed 'Guidelines for Police Chief and Director of Human Resources and Risk Management, Police and Fire Commission' as presented by Gillingham at the PFC July quarterly meeting. Motion carried unanimously.

Review and Action on Revised Bylaws of the PFC

Motion by Lewis, second by Sveum to review and discuss Revised Bylaws at the PFC July quarterly meeting. Motion carried unanimously.

Motion by Sveum, second by Lewis to adjourn at 7:15pm.

Next PFC meeting scheduled for July 25, 2016 at 5:00pm.

Minutes Submitted: Sveum