

City of Stoughton Police and Fire Commission Meeting Minutes

**City of Stoughton City Hall – Hall of Fame Room
381 East Main Street, Stoughton, WI**

Monday, July 27, 2015

Members Present: Jon Lewis, Dave Bursack, Peter Sveum, Dan Kittleson, Amy Kahl

Staff: Police Chief Greg Leck, Fire Chief Scott Wegner

Guests: None

1). Call to order.

The July 27, 2015 meeting of the Stoughton (WI) Police and Fire Commission was called to order by commission President Lewis at 5:00pm.

2). Approval of 5/4/2015 PFC Meeting Minutes

May 4, 2015 PFC meeting minutes reviewed. Motion by Bursack, Second by Kittleson to approve as written. Motion carried unanimously.

3). Police Chief Leck's Quarterly Report

Police Chief Leck presented 2nd Quarterly (April, May, June 2015) Report. Motion by Kittleson, Second by Kahl to accept as presented. Motion carried unanimously. (See attached).

Chief Leck has indicated that his department will be hosting their first "Citizen Police Academy" and has invited interested PFC members to participate. This academy is an evening program of about 3-hours in length commencing September 9th and ending November 5th.

4). Fire Chief Wegner's Quarterly Report

Fire Chief Wegner presented 2nd Quarterly (April, May, June 2015) Report. Motion by Kittleson, Second by Kahl to accept as presented. Motion carried unanimously. (See attached).

5). Discussion on recruiting and employment

Chief Leck indicated that the police department is anticipating three retirements over the next six months. He would like to start the recruitment process to hire three patrol officers. Motion by Bursack, second by Sveum for police department to initiate a recruitment process commencing in August with an application deadline slated for August 21, 2015. PFC to review application/resumes of top qualifiers mid-September and determine who will move forward in the hire process. Motion carried unanimously.

Chief Wegner has indicated that the fire department has been soliciting applications for membership. PFC will interview qualified applicants mid-August to determine eligibility list for placement. Chief Wegner will appoint three new fire department members from this list.

6). Discussion of Bylaw Updates

Work is continuing on the updating of the commission bylaws. Additional suggested changes and/or updates to the bylaws will be sent to commission members for further review and possible action at the PFC's next quarterly meeting.

7). Discussion and possible action on conditional offer of fulltime employment for police officer.

The part-time officer previously under consideration for full-time employment option with City of Stoughton has withdrawn interest. He will continue in part-time status with the department.

An additional police officer is under consideration for part-time employment with the city's police department. Motion by Sveum, second by Kittleson to interview candidate for part-time placement consideration. If placed, this officer (if interested) will compete in the full-time hire process starting in August 2015. Motion carried unanimously.

8). Discussion of supervisor position reclassification

Consideration is being given to position reclassification of Police Sergeants with-in the city's police department. This reclassification would entail the Sergeants position to be more supervisory in role, unrepresented in applicable unions, remain non-exempt thus eligible for overtime pay, maintain patrol status. Further review and consideration underway with future final recommendations presented to commission for possible action.

Respectfully submitted,

Vice President, City of Stoughton PFC
Dave Bursack