

Public Works Committee
Thursday, January 20th, 2022
(Virtual Meeting)

Members Present: Tom Majewski, Lisa Reeves, Rodney Scheel, Kay Rashka, Rachel Venegas and Mayor Swadley

Absent/Excused: Fred Hundt, Kathy Esch

Staff: Public Works Director Brett Hebert and Jennifer Wagner – Administrative Assistant

Guests: Nik Swartz

Call to Order: *Majewski* called the meeting to order at 6:02 PM

1) **Communications:**

- *Hebert* stated Pat Groom's position has been filled. Mark Edwards will be starting on February 7th and comes with 21 years' experience from Beloit where he has been the Parks Director.
- *Hebert* stated that Kathy Esch will be moving to Iowa so she will be stepping down from the Public Works Committee, Chair of the Tree Commission and Chair of the Prairie Task Force.

2) **Approve November 18th, 2021 Meeting Minutes:** Motion by Reeves seconded by Venegas to approve the minutes. Motion carried 4-0.

Old Business:

3) **Hwy 51 Roundabout Landscaping Design Update Presentation:**

Nik Swartz from Saiki Design presented new design options that aligned with the proposed budget. Three different concepts were presented with costs associated per each concept; breaking them down line by line. The goal is to decide which concept to go with by next month's meeting.

New Business:

4) **Review and Approval the Recommendation to Council to Accept All Public Improvements to KPW – The Meadows Phase 1 Improvements:**

Scheel stated Kettle Park West, LLC installed the street and utilities for this plot in 2021 and the Public Improvements are ready for acceptance. The Master Development Agreement agreed to reduce the Letter of Credit to \$646,757.32.

Motion by Reeves, seconded by Majewski to recommend this go to Council for approval.
Motion carried 4-0

5) Review and Approve the Recommendation to Council to All Public Improvements for Nordic Ridge Phase IV:

Scheel stated the work is substantially complete with remaining work that includes minor punch list corrective work. The Developer has requested acceptance to the development agreements in place for these phases.

Motion by Reeves, seconded by Rashka to recommend this go to Council for approval. Motion carried 4-0

6) Review and Possible Approval of the Application and Permit for Auxiliary Lighting in the ROW in the Downtown Corridor. :

Hebert stated this would help regulate auxiliary lighting and presented an application businesses would need to fill out and be approved for. The application points out several permit conditions that the applicant would need to follow if approved. Distribution to businesses about the change will go out ahead of time.

Motion by Reeves, seconded by Rashka to recommend this go to Council for approval. Motion carried 4-0

7) Review and Possible Approval of the Annual Price Increase for Meitner Land Service for Opening and Closing of Graves at both Riverside and Wheeler Prairie Cemetery:

Hebert presented an updated price list provide by Meitner as well as a breakdown of other Municipalities and their pricing. Compared to others, Stoughton is still at a very good price point.

Motion by Reeves, seconded by Rashka to recommend to move for approval. Motion carried 4-0

8) Update on Correspondence with Resident on N. Madison St Regarding Parking Restrictions:

Hebert presented a letter that was sent out to residents asking for their help to refrain from parking cars across from each other, especially in the winter months to alleviate the narrow pathway it causes. The narrow pathways make it much more difficult to plow as well as for emergency vehicles to get through. *Majewski* suggested putting up a sign that states “Standard Parking Only” that way visitors are aware as well.

9) Discuss the City of Stoughton Snow Emergency Ordinance and Possible Alternatives:

Hebert presented a spreadsheet broken down by other surrounding Municipalities do vs. what Stoughton does for Snow Emergencies. This was an open discussion amongst members for possible feedback for any changes for future reference. No changes will be made at this time.

8) Future Agenda Items:

Minimum Terrace Width for New Development

Minimum Landscape Maintenance Standards for Commercial Properties

Pedestrian Safety Features at Roundabouts

Tour of the Public Works Facility

9) Adjourn: Motion to adjourn by Reeves, seconded by Rashka to adjourn the meeting at 7:20 pm. Motion carried 4-0

Respectfully submitted by Jen Wagner