

Public Works Committee
Thursday, June 17, 2021
(Virtual Meeting)

Members Present: Tom Majewski, Fred Hundt, Lisa Reeves, Rachel Venegas, Kathy Engelberger, Kay Rashka and Mayor Swadley

Absent/Excused: Rodney Scheel

Staff: Public Works Director Brett Hebert and Jennifer Wagner

Guests:

Call to Order: *Majewski* called the meeting to order at 6:01 PM

1) **Communications:** *Hebert* reported:

- Pulverization started this week on Nygaard to Roby and it is off to a good start and have been in good communication with business owners.
- Flowers were planted on Main St but due to the recent weather, it has not been a great start. Two out of the ten didn't make it and future flowers will be flowers that hang over the baskets.
- *Hundt* encouraged others on the Committee to get the word out about the 40 available trees to residents through the Grant. Next steps will be to put something in the Tower Times and Facebook letting residents know they can apply on The City website.

2) **Approve May 20, 2021 Meeting Minutes:** Motion by Reeves seconded by Hundt to approve the minutes. Motion carried 5-0.

Old Business:

3) **Discuss and Possible Approval of the City of Stoughton Prairie and Natural Areas Maintenance Plan:** *Hebert* presented a step by step program that is similar to other municipalities and also has volunteer/friends group to help with such projects. *Engelberger* offered to get more information and get more people/volunteers involved.

New Business:

4) **Review and Approve the Revisions to City Ordinance Chapter 2, Article IV, Division 8, Sec. 2-477 thru 2-479 Shifting all Oversight Duties of the Cemetery to the Public Works Committee:** *Hebert* presented that it is allowed per statute, revising "board" to "Public Works Committee" so that any changes made pertaining to either cemetery will go through the Public Works Committee

Motion by Reeves, seconded by Hundt to move to Council for approval. Motion carried 5-0

5) Discuss and Possible Action of the DOT Preliminary Plans for Reconstructing Highway 51 (E. Main St) from Fifth St to Spring Rd: *Hebert* was advised that business owners would like this to be reconsidered the need for bike paths because it will take away from parking for their customers. The DOT mentioned in a recent meeting, if there was a change of plans now it could drastically delay the project for a considerable amount of time for wider roads.

**Motion by Reeves, seconded by Hundt to endorse a resolution and not make any changes.
Motion carried 5-0**

6) Discuss a Date and Time to Tour the Public Works Facility and Yard Waste Site: *Hebert* suggested this could take place after next month's meeting.

7) Discuss Future Meeting Platform (Virtual, In-person, Hybrid): *Hebert* advised the policy does allow hybrid meetings if some are interested in that option. Next month's meeting will be in person with the option for hybrid.

8) Future Agenda Items:

- Update on Prairie Maintenance Plan
- Volunteer planting supervision for Parks – form
- Discuss maintenance of roundabouts and pedestrian safety
- Revisit adequate width for right of way
- Discuss minimum maintenance standards for Commercial Properties

9) Adjourn: Motion to adjourn by Hundt, seconded by Venegas to adjourn the meeting at 7:10 pm. Motion carried 5-0.

Respectfully submitted by Jen Wagner