

**Public Works Committee**  
**Thursday, May 19<sup>th</sup>, 2022**  
**(Hybrid Meeting)**

**Members Present:** Kay Rashka, Tom Majewski, Fred Hundt and Mayor Swadley

**Absent/Excused:** Rachel Venegas & Jean Ligoeki

**Staff:** Public Works Director Brett Hebert and Jennifer Wagner – Administrative Assistant

**Guests:** Terry & spouse Walker & Ralph Sundling

**Call to Order:** *Hebert* called the meeting to order at 6:09 PM

**1) Communications:**

- *Hebert* stated the Racetrack Park has recently undergone some upgrades, which include replacing the rotten boards on the barn and will soon be painted. The shed was also removed and John's Disposal was able to help with hauling away the debris.
- *Hebert* stated that the East Park bathrooms have been completed as well and are now ADA accessible.
- *Hebert* stated they have secured tree planting for the 31<sup>st</sup> of this month with varied species; 90 trees total will be planted throughout the city.
- *Hundt* wanted to express his how great he thought the carpentry work looked on the barn at Racetrack Park.

**2) Approve April 21<sup>st</sup> 2022 Meeting Minutes: Motion by Rashka seconded by Hundt to approve the minutes. Motion carried 3-0.**

**Old Business:**

**3) Election and Approval of a New Public Works Committee Chair:**

**Motion by Hundt to nominate Tom Majewski, seconded by Rashka. Motion carried 3-0**

**4) Election and Approval of a New Public Works Committee Vice Chair:**

**Motion by Majewski to nominate Fred Hundt, seconded by Rashka. Motion carried 3-0**

**New Business:**

**5) Review and Approve a Recommendation to Council to Apply for the Bipartisan Infrastructure Law Funding Program through the Madison Metropolitan Planning Organization (MPO):**

*Hebert* explained what roads would be apart of the funding; they include Racetrack Rd., Jackson St – 51 to Kings Lynn and Jackson St. to Buckingham. Also included would be Roby Rd – Nygaard to Kings Lynn as well as Lincoln – Hwy B to Kriedeman.

**Motion by Hundt to recommend to Council to apply for the grant, seconded by Rashka.  
Motion carried 3-0**

**6) Review the Legal Opinion from Stafford Rosenbaum Regarding Payment for the Removal of Private Trees Extending into the Roadway:**

*Hebert* explained that are two trees that may come in contact with new sidewalk that will be put in at 200 Rowe St. One is a Norway Maple and the other is a Siberian Elm. The Elm will be encroaching into the ROW and could cause potential damage to house or public ROW. Residents in this area voiced concern of the tree being removed but, the trees will need to be removed due to potential harm it could do and will be replaced at the cost of the City. The City will also be sending the Residents a letter to the property owners to notify them of their legal rights pertaining to this matter.

**7) Review and Approve the Reconstruction Plans for the Rowe St and Ben Waite Circle:**

*Hebert* presented the memo Rodney Scheel put together and explained the public ROW on Rowe St. is a very narrow 33 feet; when most are 44 feet. Since this is so narrow the sidewalk will only be installed on the west side of the street. In order to move forward with this, we need approval to deviated from City Policy that we only do one side of the road because there is only room on the west side of the street.

**Motion by Hundt to deviate from City Policy to only have a sidewalk on the west side of the street, Seconded by Majewski. Carried 3-0**

**8) Future Agenda Items:**

Minimum Terrace Width for New Development

Minimum Landscape Maintenance Standards for Commercial Properties

**9) Adjourn: Motion to adjourn by Hundt, seconded by Rashka to adjourn the meeting at 7:24 pm. Motion carried 3-0**

Respectfully submitted by Jen Wagner