

**Public Works Committee**  
**Tuesday October 17, 2017 @ 4:30 PM**  
**Council Chambers, Public Service Bldg, 321 S Fourth St**

**Members Present:** Alderpersons Pat O'Connor, Sid Boersma, Greg Jenson

**Absent/Excused:** Michael Engelberger and Mayor Donna Olson

**Staff:** Planning Director Rodney Scheel, Director of Public Works Brett Hebert and Vickie Erdahl

**Guests:** Bob Wersland, Kathy Jo Vike and David Eugster (Nauti Norske)

**Call to Order:** *Jenson* called the meeting to order

**1) Communications:** *Hebert* reported:

- Parks completed reestablishing/defining the trail @ Riverside Park, placed a bench on a pad and are re-doing the parking area
- Dunkirk Park- still waiting on quotes for installing drain tiles or moving the play structure due to flooding
- 160 trees will be planted this fall during the week of October 31<sup>st</sup>. The trees have been contracted out for planting by the nursery and come with a one year warranty.
- Crack filing has been completed for the 88 streets selected
- *Scheel* state that the 2017 Street Projects have been substantially completed with a walk through on Friday, October 13 to generate a punch list of items for the contractor to complete before final payment occurs. The project areas looked good with only some landscaping and minor concrete and asphalt repairs needed to be finished which is scheduled to be done in the spring of 2018

*Jenson* commented on the accident on N Page St and instructed the committee members, if they received inquiries from the public to state "that this is an ongoing investigation and can't comment at this time".

**2) Reports:** *Erdahl* stated street openings permits have increased while the yard waste permit sales are decreasing.

**Old Business:**

**3) Public Works Facility Update:** *Hebert* stated that the construction docs are being put together and on October 18 there is a meeting to discuss site improvements with the engineer. This will give us a better idea of what the grading plan will be along with utility connections. In November the project would need to be approved in the budget and bids would go out in December.

**4) Update on Standing Water Remediation Efforts at Mandt Park:** *Hebert* stated the he is still waiting for costs from Strand on installing a storm water pipe that would go to the Yahara River. This water is mostly surface water that is not draining well and some animal waste (when the fair is in progress) which would have to be dealt with and standards met.

**5) Discussion and Possible Action regarding aesthetic design standards for public detention and retention ponds:** *Scheel* drafted a memo from information gathered from surrounding communities to summarize what standards were being used for aesthetic designs for ponds which showed not much was in place. Council already has a chance to provide

comment on the preliminary plat design stage. All storm water design depends on geography and you have to work with what is there while making sure it functions properly to treat the Stormwater according to standards provided by the DNR.

The committee feels that there is discussion held during the design phase currently and it would be hard to codify for a specific standard so no changes were necessary to the ordinance.

**Motion by O'Connor, seconded by Boersma to direct staff (Scheel) to discuss the aesthetics of a pond during the design planning phase. Motion carried 3-0.**

- 6) **Discussion and possible action regarding terrace size for new development:** *Scheel* gathered information from surrounding communities on their standards regarding street right-of-ways which reflect terrace sizes and discussed these findings with the committee. *Scheel* reiterated that there is a lot of competition for the space within the right-of-way – i.e. bike lanes, parking, mixed use paths and sidewalks. During the preliminary plat phase, council would have an opportunity to discuss how they wanted to utilize the space within the right-of-way.

The committee agreed that they do not want to deter someone from coming and building in the city and that Council already has to approve the plans, so there is already discussion for each development regarding this issue and felt no changes were necessary to the ordinance.

**Motion by Boersma, seconded by Jenson that the materials were reviewed and no changes are recommended to Ordinance 66-707 Street Standards at this time. Motion carried 3-0.**

#### **New Business:**

- 7) **Approve September 19, 2017 Meeting Minutes:** Motion by O'Connor, seconded by Boersma to approve the minutes. Motion carried 3-0.
- 8) **Review and possible action regarding LED lights on the Jefferson St Bridge donated by the Nauti Norski:** Hebert stated that the Nauti Norske had placed lights on the Jefferson St Bridge and are now asking to partner with the city in order for the lights to remain. In order for this to happen, a memorandum of understanding would need to be drafted to state that both parties are in agreement and define who is responsible for the costs and maintenance of the lights.

*Mr. Eugster* stated that the current lights are LED outdoor rated which cost about \$50 a strand. *Mr. Eugster* also received a quote for putting in a meter at the utility pole and trenching the cable to the bridge for a cost of approximately \$3,200. The lights would also be put on a timer.

*Hebert* stated that the bridge is proposed to have a significant work done to it in 2019.

The committee felt that the lights looked nice and would like them to remain if an agreement could be drafted.

**Direct staff to work with the Nauti Norske to draft an agreement and bring back to the committee for review.**

- 9) **Discussion and possible recommendations on the proposed 2018 road construction project configuration options:** *Scheel* presented options and discussed options for each

planned project in 2018. Stoughton Utilities will be shown these plans. Each street was reviewed individually and discussed. Committee conclusion as follows:

**Gjertson St** – Full reconstruction on this street including replacing curb/gutter, narrow the road, sidewalks on both sides. **Committee supports following the current city ordinance and go with Option 1 for this street. Option 1:** A draft concept is provided for your input that highlights the following items:

- Removal of all arborvitae (in right-of-way) at 925 Hamilton Street is required. A retaining wall will be needed here if the property owner does not allow grading.
- Retaining walls and/or grading will be needed at 117 and 125 Gjertson Street.
- Removal of shrubbery along 200 and 208 South Van Buren Street (vacant lots) is required. Retaining walls or grading will be needed.
- Removal of asphalt paving in the right-of-way at 215 Gjertson Street is required. This will result in the loss of at least two angle parking stalls in the private parking lot.
- The property owner on the west side of Gjertson Street will also have impacts. In our opinion, this area could include significant aesthetic enhancements as shown on the drawing. In addition, storm sewer could be extended from Main Street to assist with drainage along the south side of the building.

**Veteran's Rd** – (CHH N – Main St to Academy St) - Pavement resurfacing replacement with Dane Co. will be lead on the project. Extend curb/gutter on south end of project, extend sidewalk on west side of Veterans Rd from Academy north, provide bike lanes on both sides of the street. Underground utilities will be looked at. **Committee supports and is in agreement with the current plan for this road. Plan:**

- Maintain parking only on the west side of the street north of Moline Street
- Extend curb and gutter on south end of project adjacent to City lands
- Extend sidewalk on the west side of Veterans Road from Academy Street north to HOM Addition to Kegonsa Ridge. This completes the sidewalk on the west side from Academy Street to Main Street.
- Maintain rural section on east side adjacent to Town Lands
- Provide bike lanes on both sides of the street

**Vernon Street** - Full reconstruction on this street including curb/gutter, narrowing the road between Academy & Kristi Ln with sidewalks on both sides. **Committee supports following the current city ordinance and go with Option 2b for this street. Option 2b:**

- Plan for sidewalks in western block on north side; Prefer option 2B

**Kristi Lane – (Vernon St to dead end)** -- Full reconstruction on this street including replacing curb/gutter, sidewalks on both sides. **Committee supports following the current city ordinance and go with Option 2 for this street. Option 2:**

- Prefer Option 2 with 37' B-B and sidewalks on both sides; open communications with Utilities regarding hammerhead turn around.

**Academy St – (East St to Veterans Rd)** – Full reconstruction on this street including curb/gutter and sidewalks. **Committee supports following the current city ordinance and go with Option 2 for this street. Option 2:**

- They are ok with the shift in alignment and don't see the need for the turn lane. Option 2 would be the preference unless the curb on the south side should be saved.

**Forrest St – (Jefferson ST to Main St) –** Full reconstruction on this street including replacing curb/gutter, narrowing the street and sidewalks on both sides. **Committee supports following the current city ordinance and go with Option1 for this street. Option 1:**

- They are most comfortable with a layout similar to the current conditions such as Option 1

- 10) **Discussion and possible action regarding park frontage standards for new development:** *Scheel* presented summarized information obtained on Park Frontage Standards from surrounding communities. The committee reviewed and stated the Council has to approve the platting and felt no changes were necessary.

**Motion by Boersma, seconded by Jenson that no changes be made to the current ordinance for Park Frontage Standards. Motion carried 3-0.**

- 11) **Discussion and possible action adjusting the Planning Department Permit Fee Schedule to be effective January 1, 2018:** *Scheel* stated there has not been any increases to permit fees since 2012. *Scheel* presented a spreadsheet showing comparisons from the surrounding communities for review.

**Motion by O'Connor, seconded by Boersma to recommend to the Common Council to approve the increase to the Planning and Development Fee Schedule. Motion carried 3-0.**

- 12) **Future Agenda Items:** PW Facility Update

**Moved by Boersma seconded by O'Connor to adjourn the meeting at 6:40 pm. Motion carried 3-0.** Respectfully submitted by Vickie Erdahl Administrative Assistant – 10/18/17.