

Public Works Committee
Tuesday September 19, 2017 @ 4:30 PM
Ed Overland Room, 381 E Main St

Members Present: Alderpersons Pat O'Connor, Sid Boersma, Michael Engelberger and Mayor Olson

Absent/Excused: Rodney Scheel and Greg Jenson

Staff: Director of Public Works Brett Hebert and Vickie Erdahl

Guests: Alderperson Tim Swadley, Parks & Rec Director Tom Lynch, Emily Barr and Charles Vervoot

Call to Order: O'Connor called the meeting to order

1) Communications: *Hebert* reported:

- The crosswalks on Main St at Forrest and Division streets are coming apart and need to be redone in 2018 if possible. The cost to repair the crosswalk would be \$21,000 to \$25,000 plus signage for a possible detour. .
- Virgin Lake boardwalk – the ash trees are being recycled to use on this project and will be sawyered the first week of October and the frame will be completed the last week of September.
- Riverside Park by the dam area is being redone and there will be a parking area and better trail definition.
- Dunkirk Park – *Hebert* is currently working with Strand for cost estimates to put in drain tile or whether it would be more feasible to move the play structure. There is a spring in the park that has come to the surface and is not going to go away.
- Fall tree planting – the City Forester (John) has found a supplier that will also give a one year warranty on the trees purchased for the same cost as trees that were previously purchased. In the last year the city has lost around 15% of the trees that were planted. John is planning on planting 100- 150 trees this fall depending on what species are available and fit into the city specs.
- Crack filling started today (7/19/17). There will be 88 streets completed this fall.

Swadley asked if there were any plans for the Jefferson St Bridge and wants to make sure that it is on the radar in order to preserve the bridge. *Hebert* stated that bridges are checked by the State annually and that the bridge is in the 5 year CIP plan for remediation.

2) Reports: *Erdahl* stated street openings permits have increased while the yard waste permit sales are decreasing. Calls are coming in about leaves falling earlier this year – *Hebert* stated that the fall pick up may need to be modified.

Alderperson Swadley commented on how nice the brush pick up has been with the Streets added effort of notifying the residents of the new rules.

Old Business:

3) Public Works Facility Update: *Hebert* distributed a current rendering of the site and buildings. A change made to the plan allows the department to utilize the space above the offices. The plan is still in the design phase and working on finalizing the costs. The site will be fenced in for security purposes. *Hebert* will be presenting the preliminary plan at a committee of the whole meeting at the end of September. *Hebert* stated that there would be

an area to store wood on site from trees that are removed and can be sawyered for usable wood. Suggestions were made to have some signs made for the city by partnering with the Senior Center.

- 4) **Update on Standing Water Remediation Efforts at Mandt Park:** Hebert was asked at the August meeting to find out who owned the manhole in Mandt Park near the barns and was unable to obtain a definite answer to this question. The agreement states that the City is to maintain the grounds so he feels that the city should deal with the pipe as it is a piece of infrastructure designed to drain the park land. The Fair Board is responsible for maintaining their structures.

The pipe from the manhole does go the river, but it may broke. The pipe is also back pitched so the water can't flow as designed. The pipe is only 4" and is undersized for the amount of drainage area that it is responsible for.

Hebert is getting a cost estimate for a 15 or 18" pipe and will be talking with Stoughton Utilities about the possibly installing a gate valve which would be activated during the fair so that may contain animal fecal matter would be directed to the sanitary sewer. Hebert will talk with Bob Kardasz about this or any other option available.

Brett is currently working with Stand to obtain information on the situation and will involve Stoughton Utilities to resolve this issue. The area has had some grading done, but will need more.

This item will be placed on the October agenda.

New Business:

- 5) **Approve August 15, 2017 Meeting Minutes:** Motion by Boersma, seconded by Engelberger to approve the minutes. Motion carried 4-0 (with the Mayor voting yes)

- 6) **Review and possible action to extend the John's Disposal solid waste collection contract:** *Hebert* stated that Johns Disposal had contacted him requesting to increase the monthly rate in 2018 to \$13.30/mo. This is a 15 cent increase which is a 1.1% (cost of living) which is within the limits of their current contract. However John's will hold the rates with no increases in 2018 if the city would agree to a four year extension until 12/31/2022.

Also John's offered a second proposal for a six year contract to end 12/31/2024 with no increases for 2018 or 2019 and the same level of services and include the pickup of the 25 curbside trash cans downtown every week at no extra charge if the city agrees to either the four or six years contract. This would be a cost savings to the Public Works Department which would save approximately 150 hours of employee time for this job and also allow other tasks to get done.

Hebert stated that city has had a great working relationship with Johns and they deal with any complaints directly with our residents.

Hebert recommended that the city entertain the 6 year contract extension as we have had great service from John's and the contract also do not include a surcharge for fuel, which would protect the city when entering into a long term service contract such as this.

Motioned by Engelberger, seconded by Boersma to recommend to Finance then to the Common Council to approve the six year contract extension with Johns Disposal Service. Motion carried 4-0 with the Mayor voting yes.

- 7) **Discussion of our riverfront properties:** *Tom Lynch, Director of Parks & Recreation* presented some maps where current trails are and potential future trails that are planned if easements are obtained.

The plan is to capitalize on our beautiful riverfront by having a trail along the entire river and possibly include fish ladders. If buildings are too close to the water boardwalks would potentially need to be installed. etc.

Currently a feasibility study is being done for long term changes and reconfiguring to Mandt Park including the parking lots so the park can be better utilized in the future. There are plans to have a pickle ball court at Mandt Park but with it being late in the season, the project will be rebid this winter for a spring installation.

- 8) **Discussion and possible action regarding aesthetic design standards for public detention or retention ponds:** Hebert stated that city staff will work with project engineers to construct retention or detention ponds to look as natural as possible. There are many factors that go into the size and shape of ponds to ensure adequate treatment of the Stormwater. The committee discussed the issue and felt satisfied with staff making every effort to make ponds look more natural and also acknowledged that during the design phase they would have a chance to review the site plans and could make recommendation at that time if they didn't approve of the aesthetic aspects of the pond.

- 9) **Future Agenda Items:** PW Facility Update , Mandt Park

Moved by Engelberger seconded by Boersma to adjourn the meeting at 5:30 pm.

Motion carried 3-0. Respectfully submitted by Vickie Erdahl Administrative Assistant – 9/20/17.