

PERSONNEL COMMITTEE MEETING MINUTES

Monday, December 8, 2014 @ 5:30 p.m.

Mayor's Office

Present: Alders Tricia Suess, Paul Lawrence, Sid Boersma, Eric Hohol

Absent & Excused: Mayor Donna Olson (ex-officio)

Others in attendance: Amy Jo Gillingham, HR/Risk Management Director

CALL TO ORDER

Suess called the meeting to order at 5:30 p.m.

Discussion and Approval of the revised and updated job description for the position of Fire Chief: Motion by Hohol, second by Lawrence to approve revised and updated Fire Chief job description. Motion carried unanimously. (4-0)

ADJOURNMENT

Motion to adjourn by Lawrence, second by Boersma at 5:35pm. Motion carried unanimously. (4-0)

Respectfully submitted,
Amy Jo Gillingham, Director of Human Resources & Risk Management