

CITY OF STOUGHTON
MINUTES OF THE FOOD PANTRY COMMITTEE

Date/Time: October 8, 2014 @ 1:00 p.m.

Location: Hall of Fame Room, City Hall

Members: Judy Olson, Dan Marshall, Karol Castle, Rita Johnson, Mike Heger

Also Present: Lois Quale, Sara Johnson

CALL TO ORDER

Dan Marshall called the meeting to order at 1:00 p.m.

Communications:

Marshall requested that a thank you letter for Cummins and also an ad in the Courier Hub to thank Cummins for all the support and resources they provide to assist the Food Pantry.

Review of Minutes of July 9, 2014:

Moved by Marshall, second by Rita Johnson to approve. All in favor.

Review Food Pantry Financials:

Discussion over who the vendors are on the financial reports. Marshall would like a translation of the vendor codes, Sara Johnson offered to provide the committee with more in depth information on the vendors on the financial reports. Shillelagh donated \$2,500.00 and Thrivent matched the \$2,500.00. Marshall requested that Aldi's order amounts and dates be provided to the committee members. Discussion regarding CAC ordering, agreement amongst committee members to share CAC dates with all committee members.

Successes:

Storage area has been cleaned out. Cummins has offered another shelving unit.

Volunteer Meeting:

Discussion regarding scheduling and coordinating a volunteer luncheon. Possible thank you letter/notification sent out to volunteers. Date set for November 6, 2014 from 12:00pm-1:00pm, back up date set as November 11, 2014. Karol offered to coordinate and make food, Mike and Judy also offered to make food for the event.

Thanksgiving Vouchers:

Vouchers have been printed and many have been handed out to clients. Discussion over changing/updating requirements and rules for the Thanksgiving vouchers.

Upcoming food drives:

Mike has been in contact with Buzz Davis from the Kiwanis. They are still waiting to hear from the schools to get the amount of food donated.

Future meeting date:

The next regular food pantry committee meeting will be held on Thursday, January 8, 2015 @ 1:00 p.m. in the Hall of Fame Room.

Upcoming meetings for 2015 will be:

April 9, 2015 @ 1:00pm

July 9, 2015 @ 1:00pm

October 8, 2015 @ 1:00pm

New Business:

Discussion regarding the Poverty Simulation.

Representatives from the Food Pantry will be at the Stoughton Wellness Expo on October 18, 2014 at the Stoughton High School. Discussion and idea suggestions to encourage donations for the Food Pantry at the Wellness Expo.

Fundraiser- Joyce has been working on an auction to raise funds for the food pantry.

ADJOURNMENT

Moved by Rita Johnson, second by Marshall, to adjourn at 2:59 p.m. All in favor.