

Public Works Committee
Tuesday, May 17, 2018 @ 7:15 PM
Fire Station, Community Room, 401 E Main St

Members Present: Alderpersons Sid Boersma, Lisa Reeves, Tom Majewski and Matt Bartlett

Absent/Excused:

Staff: Mayor Swadley, Public Works Director Brett Hebert, Planning Director Rodney Scheel and Vickie Erdahl

Guests:

Call to Order: *Bartlett* called the meeting to order

- 1) **Communications:** *Hebert* stated 1) Dave Juve is retiring on September 7, 2018. Human Resources is posting the position now 2) 229 trees were planted this spring in parkrows and parks.

Old Business:

- 2) **Public Works Facility Update:** *Scheel* stated that the pre-cast panels were installed and in the next 30 days the metal roof will be installed. The retaining wall has been installed. Paving will be done in the fall. Only one change order has been made in the amount of \$1,600. Next month the utilities will be installed. The contractors stated the building will be finished by late December for move-in.
- 3) **Reports:** *Erdahl* stated that street opening permits are about the average amount for this time of the year. Yard Waste permits are above of the normal amount sold for the first three months. *Hebert* stated brush will be grinded next week.

Several committee members stated that they are receiving calls regarding the yard waste site for 2019 – will it be @ the Public Works Dept., will fees be charged, concerns about the wetland area and how the site will be used. *Hebert* stated that the Public Works Dept. is working with their consulting engineer on permitting and site preparation. The Public Works Dept would like to start using the site in the fall by city staff for leaves. The plan for the general public will be brought back to the Public Works Committee for future consideration once a timeline for the site has been set.

Request to place this issue as a future agenda item.

At this time a discussion started on road construction – *Scheel* stated that there is construction on Academy (East St to Veterans Rd), East St and Vernon St (Academy to Kristi). Comments were made that Gjertson St and wall looked nice and questions arose regarding the costs for curb/gutter, sidewalk and retaining walls future assessments.

Request to place this issue as a future agenda item.

New Business:

- 4) **Approve May 17, 2018 Meeting Minutes:** Motion by Boersma, seconded by Reeves to approve the minutes. Motion carried 4-0.

5) Discussion and Approval to Award the 2018 Bridge Rehabilitation Contract to the

Lowest Responsible Bidder, Norcon Corporation: *Hebert* stated that the bridges were previously inspected in 2016 by a third party inspector hired by WisDOT. The inspection results received in 2017 stated several preventative maintenance repairs that needed to be taken to the following bridges – Forton St (over Yahara River), 4th St (over Mill Race), 4th St (over Yahara River) and USH 51 (over Yahara River). Bids were received from three companies – Norcon Corporation, Joe Daniels Construction Co., LLC and Zenith Tech, Inc. *Hebert* suggested accepting the low bid of \$72,422 from Norcon Corporation as recommended by our consulting engineer firm, Strand and Associates.

Majewski inquired about the status of the Pedestrian Bridge. This bridge is currently slated for rehabilitation in the 2020 Capital Improvement Plan and the details of the bridge construction would be brought back for the committee to consider at a later date in 2019.

Motion by Bartlett, seconded by Boersma to recommend to the Common Council to award the bid in the amount of \$ 72,422.00 to Norcon Corporation for the 2018 Bridge Rehabilitation. Motion carried 4-0.

6) Discussion on the Use of Traffic Calming Devices: *Majewski* stated that he received calls from constituents on Academy St regarding traffic speed. *Majewski* stated that the city has few traffic calming measures and would like this issue looked into and discussed /considered when road construction projects are being planned. *Majewski* mentioned that there have been previous discussion with Public Safety regarding this issue. *Scheel* stated that this issue is definitely discussed with new road construction several roads have been narrowed to accommodate speed issues and that each street needs to be managed differently, evaluated and a determination made on what are the safety factors involved.

The residents on Academy St have requested speed limit signs be placed at this time and reviewed at a later date if not effective.

7) Discussion on the Minimum Maintenance Standards for Publicly Owned Property:

Bartlett stated the minimum maintenance should have been for privately owned property, not public. *Scheel* addressed this issue stating there is a model from the Village of Oregon that is being reviewed to adopt for Stoughton to have a Minimum Maintenance Standard. Another consideration – is there enough staff to enforce the rules?

Reeves requested we also look at having a fee for rental properties.

Majewski stated to be mindful of the historic district when adopting these maintenance standards,

This issue is being placed on the August agenda.

8) Recap of the Stormwater Quality Management Plan Presentation: *Scheel* emphasized that we need to continually improve on our methods to meet the requirements of the stormwater permit. The city already has a robust leaf collection and street sweeping program. Modifications to street sweeping frequency has already been changed from once a month to twice a month for sweeping the entire city. *Scheel* stated he received a grant for the Bio-Swale to a Wet Detention Basin Conversion on East St.

9) Nordic Ridge – Release of (Stormwater Management) Easements: *Scheel* stated that Nordic Ridge was originally platted in 2009 with stormwater a management easements on Lots 134 through 137 based on designs at that time. There are different standards in place for 2018, therefore the stormwater management easements designs need to be modified. The

changes to the design requires modifying the configurations on the lots. *Scheel* is requesting to follow the process necessary is to release the easements as originally platted and record new documents that implement the revised configuration on these lots.

Motion by Boersma, seconded by Reeves to recommend to the Common Council to approve the release and re-establishment of Stormwater Management Easements for Lots 134 – 137 in the Nordic Ridge Plat, City of Stoughton, Dane County, Wisconsin. Motion carried 5-0 (with the Mayor voting yes).

- 10) **Future Agenda Items:** EAB Update, City Pool, Rules when parking lots are re-designed, Commercial Properties –vegetation issues, Curb/gutter, sidewalk and retaining walls costs, Ordinance – detention ponds, Yard Waste Site, Minimal Maintenance Standards - Rental Property Fees & Policy,

Moved by Boersma seconded by Reeves to adjourn the meeting at 8:26 pm. Motion carried 4-0. Respectfully submitted by Vickie Erdahl Administrative Assistant –. 7/18/18